

**CITY OF GAUTIER
MEMORANDUM**

To: Samantha Abell, City Manager
From: Patty Huffman, Grants & Projects Manager
Through: Chandra Nicholson, Economic Development and Planning Director
Date: June 24, 2014
Subject: Advertisement for Professional Services for Brownfields Assessment Project

REQUEST:

The Economic Development & Planning Department requests authorization to advertise for a Contractor needed for Professional Services related to the City's 2014 Brownfields Assessment Grant from the Environmental Protection Agency (EPA).

BACKGROUND:

The City of Gautier received notification from the EPA on May 28, 2014 that Gautier was selected as one of the entities to be awarded a cooperative agreement for two Brownfields assessment grants (\$200,000 for hazardous substances and \$200,000 for petroleum). Professional services will be required for completing an inventory of sites, conducting Phase I and Phase II Assessments, and preparing Quality Assurance Project Plans (QAPPs) as well as Analyses of Brownfield Cleanup Alternatives (ABCA's). The period of performance for this grant is from October 1, 2014 through September 30, 2017. EPA recommended that grantees start the Request for Qualifications process now in order to have a Contractor in place by the start of the grant period.

RECOMMENDATION:

The Economic Development and Planning Department recommends that City Council authorize advertisement for professional services related to the City's Brownfields Assessment Project.

The City Council may:

1. Approve advertising for professional services as described above; or
2. Disapprove advertising for professional services.

ATTACHMENT(S):

N/A